

Parents' Club Committee Sign-up Sheet for 2011 – 2012 School Year

Please indicate below which committee(s) you would be willing to serve on
or be in charge of for the next school year!

<u>Serve on Committee</u>	<u>Head of Committee</u>	<u>Committee and approximate date</u>
_____	_____	Room Parent As needed
		What Grade? _____
_____	_____	Open House September
_____	_____	Pecan Sales Early October
_____	_____	Fall Carnival October
_____	_____	Grandparents' Day May
_____	_____	Red Ribbon Walk October
_____	_____	Staff Gift Baskets Thanksgiving
_____	_____	Christmas Program December
_____	_____	Christmas Stockings December
_____	_____	Teacher Appreciation May
_____	_____	Talent Show Spring
_____	_____	Picture Person Once per month
_____	_____	Game Day End of school year
_____	_____	Nominating Committee for the 2012-2013 school year (meet in spring 2012)

If you have any questions, call Sheri Zobrist 448-2387

Name: _____ Phone # _____

Name(s) and class(es) of child(ren) for the 2011-2012 school year: _____

Can we contact you if we need cookies or other refreshments during the school year? Yes or No

Turn over for committee descriptions and library volunteer opportunities!

Congerville Elementary Parents' Club Committees- Descriptions and Responsibilities

- Room Parent- assist the teacher with classroom parties and activities as needed, will be contacted by the head room parent
- Head room parent- will be the contact person for the teacher, will arrange for parent volunteers, supplies, snacks, etc... and will help recognize the teacher for their birthday, Christmas and during teacher appreciation week
- Open House- arrange for and serve refreshments
- Pecan Sales- organize the annual sale with Goodfield, sort orders, etc...
- Fall Carnival- arrange for refreshments, games, and prizes
- Grandparents Day- arrange for and serve refreshments and help plan activities such as family photograph
- Red Ribbon Walk- accompany class on walk as needed and arrange for refreshments
- Teacher and Staff Gift Baskets- organize donations and put together gift baskets for all teachers and staff
- Christmas Program- arrange for and serve refreshments, decorations, etc...
- Christmas Stockings- make felt stockings for all K and new students
- Teacher Appreciation- organize activities and/or special treats for the staff
- Talent Show- organize and assist the staff with the talent show, arrange for and serve refreshments
- Picture Person- present or assist with an art appreciation activity once per month, help with the art show in the spring
- Game Day- arrange for and serve refreshments, organize and plan games
- Nominating Committee- meet in the spring and present a slate of officers to be voted on at the end of the current school year (if needed)

Congerville Elementary Library Volunteer Opportunities

_____ Book Fair Assistant Coordinator* *The coordinator is responsible for contacting and scheduling volunteers for the Scholastic Book Fair which will be held September. The assistant takes over for the coordinator after 1 -2 years*

_____ Book Fair Volunteer

_____ Summer reading party- September
Parents are needed to help with the party and supply refreshments.

_____ Inventory at the end of the school year

Please return this form to Sheri Zobrist ASAP. If you have any questions, call Sheri Zobrist at 448-2387.

Name: _____ Phone # _____

* If you are interested in helping to coordinate the book fair in the future, please sign up.